



# **Michigan Association Annual State Leadership Conference**

## **Annual Business Meeting Packet**

**March 2008**

(This packet is designed to assist the voting delegates with their responsibilities at the Annual State Leadership Conference.)

**Business Professionals of America  
Michigan Association**

**Annual Business Meeting  
DeVos Place Convention Center Ballroom  
Grand Rapids, MI  
March 14, 2008  
6:30 p.m. – 7:00 p.m.**

**(All voting delegates must be seated by 6:15 p.m. Attendance will be taken.)**

Call to Order	Kiley E. Kyser
Reports of Conference Committees	
Credentials Committee Report	Erica Ilcyn
Conference Standing Rules	Jonathan Smith
Program	Tiffany Aguinaga
Appointment of Committee to Approve 2008 Conference Minutes	
Report of 2007 Conference Minutes	Samantha Swarts
Treasurer's Report	Samantha Swarts
Report of the Nominating Committee	Lauren Roberts
State Executive Council Candidates Q & A	
Bylaw Amendments	Christopher Corbin
Second Credentials Report	Erica Ilcyn
Announcements	
Adjournment	

All voting delegates **MUST** attend the Opening Session that follows the Annual Business Meeting from 7:30 p.m. – 9:00 p.m. During the Opening Session, state officer candidates will give their speeches. Any voting delegate not in attendance or if a voting delegate leaves early, voting power will be terminated and will not be restored.

In addition, the voting delegates **MUST** attend the “Meet the Candidates” Campaign Rally on Saturday, March 15, 2008 at 2:45 p.m. to cast their votes to elect next year’s state officers.

State officer candidate essays are included in this packet to further assist voting delegates with their selection process.

**Business Professionals of America-Michigan Association  
Credentials Reports – 2008**

<b>CREDENTIAL/REGISTRATION REPORTS</b>	<b>1<sup>st</sup> Time:</b>	<b>2<sup>nd</sup> Time:</b>
Region 1		
Region 2		
Region 3		
Region 4		
Region 5		
Region 6		
Region 7		
Region 8		
Region 9		
Region 10		
<b>Number of delegates entitled to vote</b>		
Elected Officers		
Joint Council Members		
Past Presidents of Michigan BPA		
Past National Officers		
Alumni		
Chapter Members		
Guests		
<b>Total number in attendance</b>		

<p style="text-align:center"><b>Business Professionals of America-Michigan Association Conference Standing Rules – 2008</b></p>
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1. The Credentials Committee, directly after the opening ceremonies of the Annual Business Meeting shall report the number of delegates registered as present with proper credentials, and shall make a supplementary report prior to adjourning the Annual Business Meeting.
2. Voting delegates shall be required to wear a voting delegate ribbon issued by Credentials Committee in order to be seated in the delegate session of the assembly hall.
3. Voting delegates that leave before the conclusion of the Annual Business Meeting and Opening Session shall lose their voting privileges for the remainder of the conference. Alternates or proxies are not allowed.
4. Identification name badges issued at the conference shall be worn for admission to all meetings, workshops, and conference events. Badges may not be transferred.
5. Voting delegates wishing to speak shall stand and state their name and school. Upon being recognized, the delegate shall state their business.
6. All main motions and amendments thereto shall be written, signed by the mover, and given to the secretary after being stated by the president.
7. No member may speak more than once on the same question or for longer than two minutes. In the case of the maker of a motion, and the first speaker in opposition to it, three minutes shall be allowed. Individuals called on to provide information or to make reports are not governed by this rule.
8. During the seriatim consideration of the proposed bylaws revision bylaw amendments, total debate for each proposed article amendment and the provisos shall be limited to five (5) minutes. Debate after the entire document has been declared open to amendment shall be limited to ten (10) minutes.
9. An amendment to strike out a word or a set of words in multiple places and to insert a different word or set of words in all those places shall be in order, and shall be deemed to include appropriate modifications in capitalization, number (singular or plural), and care (possessive).
10. The president shall appoint a committee of three to read and approve the conference minutes.
11. Nominations from the floor for officer elections will not be allowed.
12. The Delegate Code of Conduct and Dress Code previously published in the conference registration material and printed in the conference program booklet will hereby be approved and the reading of these documents to the assembly shall not be required.

**Business Professionals of America-Michigan Association  
State Executive Council Candidates  
NOTES**

## Business Professionals of America-Michigan Association Proposed Bylaw Amendments

**AMENDMENT #1: ELECTED OFFICERS**

Article VI. State Executive Council. Section 1. Elected Officers.

Amend by substituting “The elected officers of Business Professionals of America, Michigan Association shall be a president, vice-president of membership, vice-president of communications, vice-president of leadership development, vice-president of community service, vice-president of public relations, vice-president of chapter activities, secretary/treasurer, parliamentarian, and historian. The president, vice-president of membership, secretary/treasurer, parliamentarian, and historian are called the ceremonial officers.”

CURRENT WORDING	PROPOSED AMENDMENT	IF ADOPTED, WILL READ
<p><b>Elected Officers.</b> The elected officers of Business Professionals of America, Michigan Association shall be a president, regional vice-presidents, secretary/treasurer, historian, and parliamentarian. The officers, except the regional vice-presidents, are called the ceremonial officers. Each region shall have one regional vice-president. The number and boundary lines of regions shall be determined by the Joint Council.</p>	<p>AMEND BY SUBSTITUTING <b>Elected Officers.</b> The elected officers of Business Professionals of America, Michigan Association shall be a president, vice-president of membership, vice-president of communications, vice-president of leadership development, vice-president of community service, vice-president of public relations, vice-president of chapter activities, secretary/treasurer, parliamentarian, and historian. The president, vice-president of membership, secretary/treasurer, parliamentarian, and historian are called the ceremonial officers.</p>	<p><b>Elected Officers.</b> The elected officers of Business Professionals of America, Michigan Association shall be a president, vice-president of membership, vice-president of communications, vice-president of leadership development, vice-president of community service, vice-president of public relations, vice-president of chapter activities, secretary/treasurer, parliamentarian, and historian. The president, vice-president of membership, secretary/treasurer, parliamentarian, and historian are called the ceremonial officers.</p>

**Proposed by:** State Executive Council

**Rationale:** With the addition of a new region this current school year and the possibility of regional boundaries to change again in the near future, it would be difficult for Michigan BPA to support a large state officer team. Furthermore, this gives distinctive differences and focus areas for each vice-president.

**Bylaws Committee Recommendation:** Amendment BE adopted.

**AMENDMENT #2: DUTIES OF OFFICERS**

Article VI. State Executive Council. Section 5. Duties of Officers. Item B. Duties of Regional Vice-Presidents.

Amend by substituting

“B. Duties of Vice-President of Membership. This officer is responsible for increasing member involvement within the organization; the primary focus will be promoting BPA to the students. This officer is also responsible for developing strategies to increase membership.

C. Duties of Vice-President of Communications. This officer is responsible for getting any type of communication distributed to our members. This officer will create monthly topics to communicate to the members and will be responsible for delivering important information intended for chapter advisors to the state director.

D. Duties of Vice-President of Leadership Development. This officer will promote leadership activities such as the fall leadership conference, the regional leadership conference, and the state leadership conference. This officer will encourage student members to consider applying for the state executive council. This officer will assist with researching workshop topics for the conferences.

E. Duties of the Vice-President of Community Service. This officer is responsible for researching ideas for a state service project. This officer will research ideas for community service opportunities for individual chapters and establish connections necessary to fulfill a community service project.

F. Duties of Vice-President of Public Relations. This officer shall be responsible for all activities regarding public relations. This officer shall coordinate activities to promote Michigan BPA to businesses around the state and shall be responsible for getting our organization in tune with the community.

G. Duties of Vice-President of Chapter Activities. This officer will create enthusiasm for projects among chapters and will serve as a liaison between the state executive council and the chapters. This officer will also assist the chapters with the Torch Awards and Special Recognition Awards programs.”

CURRENT WORDING	PROPOSED AMENDMENT	IF ADOPTED, WILL READ
<p><b>Duties of Regional Vice-Presidents.</b> The elected officers of Business Professionals of America, Michigan Association shall be a president, regional vice-presidents, secretary/treasurer, historian, and parliamentarian. The officers, except the regional vice-presidents, are called the ceremonial officers. Each region shall have one regional vice-president. The number and boundary lines of regions shall be determined by the Joint Council.</p>	<p>AMEND BY SUBSTITUTING <b>Duties of Vice-Presidents.</b> “B. Duties of Vice-President of Membership. This officer is responsible for increasing member involvement within the organization; the primary focus will be promoting BPA to the students. This officer is also responsible for developing strategies to increase membership.</p> <p>C. Duties of Vice-President of Communications. This officer is responsible for getting any type of communication distributed to our members. This officer will create monthly topics to communicate to the members and will be responsible for delivering important information intended for chapter advisors to the state director.</p> <p>D. Duties of Vice-President of Leadership Development. This officer will promote leadership activities such as the fall leadership conference, the regional leadership conference, and the state leadership conference. This officer will encourage student members to consider applying for the state executive council. This officer will assist with researching workshop topics for the conferences.</p> <p>E. Duties of the Vice-President of Community Service. This officer is responsible for researching ideas for a state service project. This officer will research ideas for community service opportunities for individual chapters and establish connections necessary to fulfill a community service project.</p> <p>F. Duties of Vice-President of Public Relations. This officer shall be responsible for all activities regarding public relations. This officer shall coordinate activities to promote Michigan BPA to</p>	<p><b>Duties of Vice-Presidents.</b> “B. Duties of Vice-President of Membership. This officer is responsible for increasing member involvement within the organization; the primary focus will be promoting BPA to the students. This officer is also responsible for developing strategies to increase membership.</p> <p>C. Duties of Vice-President of Communications. This officer is responsible for getting any type of communication distributed to our members. This officer will create monthly topics to communicate to the members and will be responsible for delivering important information intended for chapter advisors to the state director.</p> <p>D. Duties of Vice-President of Leadership Development. This officer will promote leadership activities such as the fall leadership conference, the regional leadership conference, and the state leadership conference. This officer will encourage student members to consider applying for the state executive council. This officer will assist with researching workshop topics for the conferences.</p> <p>E. Duties of the Vice-President of Community Service. This officer is responsible for researching ideas for a state service project. This officer will research ideas for community service opportunities for individual chapters and establish connections necessary to fulfill a community service project.</p> <p>F. Duties of Vice-President of Public Relations. This officer shall be responsible for all activities regarding public relations. This officer shall coordinate activities to promote Michigan BPA to</p>

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**Proposed by:** State Executive Council

**Rationale:** Adds the duties and responsibilities of each of the new vice-president positions.

**Bylaws Committee Recommendation:** Amendment BE adopted.

**AMENDMENT #3: VACANCY IN OFFICE**

Amend Article VI. State Executive Council. Section 8. Removal from Office. by striking out “a state executive council member may be appointed to fill the vacancy. Appointments will be initially based on locality and must be approved by the state executive council” and inserting “the seat shall remain vacant and the state executive council will divide the duties of the vacant officer position among the remaining state officers.”

CURRENT WORDING	PROPOSED AMENDMENT	IF ADOPTED, WILL READ
In the event a State Executive Council member fails to fulfill his/her duties, resigns, or there is a vacant seat, a State Executive Council member may be appointed to fill the vacancy. Appointments will be initially based on locality and must be approved by the State Executive Council.	AMEND BY STRIKING OUT AND INSERTING In the event a State Executive Council member fails to fulfill his/her duties, resigns, or there is a vacant seat, <del>a State Executive Council member may be appointed to fill the vacancy. Appointments will be initially based on locality and must be approved by the State Executive Council</del> <b>the seat shall remain vacant and the state executive council will divide the duties of the vacant officer position among the remaining officers.</b>	In the event a State Executive Council member fails to fulfill his/her duties, resigns, or there is a vacant seat, the seat shall remain vacant and the state executive council will divide the duties of the vacant officer position among the remaining officers.

**Proposed by:** State Executive Council

**Rationale:** Current practice is that if a seat is vacant due to an incomplete election (i.e., fewer number of candidates than officer positions available), the seat will remain vacant. This amendment provides a better system for making sure the duties of any vacant officer positions are covered.

**Bylaws Committee Recommendation:** Amendment BE adopted.

**AMENDMENT #4: JOINT COUNCIL PURPOSE**

Amend Article VII. Joint Council. Section 1. Purpose. by striking out “three” and inserting “a minimum of three”

CURRENT WORDING	PROPOSED AMENDMENT	IF ADOPTED, WILL READ
The Joint Council shall be composed of three local chapter advisors representing each of the	AMEND BY STRIKING OUT AND INSERTING The Joint Council shall be composed of <del>three</del> <b>a minimum of three</b> local	The Joint Council shall be composed of a minimum of three local chapter advisors representing each of the

established regions of the state association.	chapter advisors representing each of the established regions of the state association.	established regions of the state association.
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**Proposed by:** Joint Council

**Rationale:** Some regions have more than three local advisors on Joint Council due to various chapters have more than one co-advisor. In addition, this will require all regions to have a minimum of three chapter advisors serve on Joint Council in order to guarantee a fair representation from each region.

**Bylaws Committee Recommendation:** Amendment BE adopted.

**AMENDMENT #5: JOINT COUNCIL TERM OF OFFICE**

Amend Article VII. Joint Council. Section 2. Term of Office. by striking out “three-year term” and inserting “two-year term”

CURRENT WORDING	PROPOSED AMENDMENT	IF ADOPTED, WILL READ
Joint Council members shall serve a three-year term.	AMEND BY STRIKING OUT AND INSERTING Joint Council members shall serve a <del>three year term</del> <b>two-year term</b> .	Joint Council members shall serve a two-year term.

**Proposed by:** Joint Council

**Rationale:** It is increasingly difficult for local chapter advisors to attend Joint Council meetings due to not being able to miss school. This will shorten their time obligation to serve on the Joint Council.

**Bylaws Committee Recommendation:** Amendment BE adopted.

**AMENDMENT #6: JOINT COUNCIL MEETINGS**

Amend Article VII. Joint Council. Section 3. Meetings. by striking out “three” and inserting “two”

CURRENT WORDING	PROPOSED AMENDMENT	IF ADOPTED, WILL READ
Joint Council members shall meet three times per year.	AMEND BY STRIKING OUT AND INSERTING Joint Council members shall meet <del>three</del> <b>two</b> times per year.	Joint Council members shall meet two times per year.

**Proposed by:** Joint Council

**Rationale:** As statement for proposed amendment #5, some local chapter advisors have difficulty getting out of school to attend Joint Council meetings. Reducing the number of meetings will reduce their time away from school.

**Bylaws Committee Recommendation:** Amendment BE adopted.