

**Business Professionals of America-Michigan Association
2008 State Leadership Conference
Tentative Schedule (Updated: 2/5/08)**

DAY/DATE/TIME	EVENT	SITE	ROOM
Wednesday, March 12			
4:00pm-10:00pm	State Executive Council Meeting	A	Diamond
Thursday, March 13			
8:00am-10:00pm	State Executive Council Meeting	A	Pinnacle
11:00am-12:00pm	BPA/Grand Rapids Staff Meeting	A	Imperial Ballroom
12:00pm-8:00pm	Luggage Holding	A	President Ford Room
5:00pm-9:00pm	Registration/Courtesy Corps (Additional satellite check-in will be provided at all hotels on Thursday)	A	Center Concourse
7:00pm-9:00pm	Exhibitor Display Setup	A	Crown Foyer
7:00pm-9:00pm	Assessment Events Headquarters	A	Pearl
7:00pm-9:00pm	Final Appt. Contest Conflict Rescheduling (No scheduling will be completed after this time)	A	Pearl
8:00pm-10:00pm	Think Fast Thursday Trivia Game (For all delegates) Sponsored by Davenport University	A	Ambassador Ballroom
9:00pm-9:45pm	Administrators/Proctors/Graders Meeting for all computer and non-judged events	A	Grand View
10:00pm-10:30pm	Alumni/Volunteer Staff Meeting	A	Grand View
11:00pm	Curfew- Advisors will conduct room check/students in their assigned room	All Hotels	
Friday March 14			
7:30am-4:00pm	Assessment Events Headquarters	A	Pearl
7:30am-4:00pm	Davenport University Shuttle Bus Pickup	A	Lyon Street Hotel Entrance
8:00am-7:30pm	Registration/Courtesy Corps	A	Center Concourse
8:00am-6:00pm	Luggage Holding	A	President Ford Room
8:00am-6:00pm	Coat Check	A	Ambassador Foyer Coat Room
8:00am-9:30am	Financial Analyst Team Preparation (Preliminaries)	A	Ottawa
8:15am-8:45am	Judges & Administrators Meeting for Financial Analyst Team and Presentation Management-Individual	A	Ruby
8:30am-9:30am	Banking & Finance	A	Cascade
8:30am-9:30am	C++ Programming Java Programming VB.NET Programming	A	Atrium
8:30am-10:00am	Keyboarding Production	DU	Rooms 201, 202
8:30am-10:00am	Fundamental Word Processing Skills	DU	Rooms 318, 319
8:30am-10:30am	Advanced Word Processing Skills	DU	LInC (Library)

DAY/DATE/TIME	EVENT	SITE	ROOM
8:30am-10:30am	Fundamentals of XHTML	DU	Rooms 216, 217
9:00am-10:00am	Parliamentary Procedure Concepts (Team Members only)	A	Pantlind Ballroom
9:00am-5:00pm	SEC Candidate Interviews	A	Pinnacle
9:00am-7:00pm	Grading Room	A	Emerald
9:15am-4:00pm	Presentation Management-Indiv. Prelim. Event Section A Section B Section C Section D	A A A A	Nelson Kendall Pullman Winchester
10:00am-11:45am	Computerized Accounting	DU	Rooms 201, 202
10:00am-12:00noon	Advanced Accounting	A	Cascade
10:00am-12:00noon	Fundamental Accounting	A	Atrium
10:00am-10:30am	Parliamentary Procedure Team – Judges & Administrators Meeting	A	Heritage Hill
10:00am-4:00pm	Exhibits Open	A	Crown Foyer
10:30am-11:30am	Judges Orientation	A	Imperial Ballroom
10:30am-12:30pm	Integrated Office Applications	DU	LInC (Library)
10:30am-12:30pm	Spreadsheet Applications & Analysis	DU	Rooms 318, 319
10:30am-3:00pm	Parliamentary Procedure Team Prelim. Event Section A Prep Section A Demo Section B Prep Section B Demo	A A A A	Grand View B Heritage Hill Grand View A Thornapple
11:00am-11:45am	Legacy Launcher #1	A	Ambassador West
11:00am-11:45am	Legacy Launcher #2	A	Ambassador East
11:00am-11:30am	Interview Skills/Advanced Interview Skills Written Application (30 minutes allowed)	A	Pantlind Ballroom
11:30am-2:00pm	Judges Luncheon (By invitation only)	A	Imperial Ballroom
12:15pm-1:15pm	Cisco Systems Administration Microsoft Network Administration Novell Network Administration	A	Atrium
12:30pm-2:00pm	Administrators & Proctors Meeting for all Saturday Judged Events	A	Pantlind Ballroom
12:30pm-2:30pm	Basic Office Systems & Procedures	DU	Rooms 201, 202
12:30pm-2:30pm	Advanced Office Systems & Procedures	DU	Room 319 Overflow: Room 318
12:30pm-2:30pm	Database Applications	DU	LInC (Library)
12:30pm-4:30pm	Financial Analyst Team Demonstration (Finals)	A	Plaza Boardroom A
12:30pm-4:30pm	Software Engineering Team	A	Campau
12:30pm-5:00pm	Economic Research Project Team	A	Berkey
12:30pm-5:00pm	Web Application Team	A	Robinson
12:30pm-6:00pm	Global Marketing Team	A	Fine Arts
1:00pm-1:45pm	Legacy Launcher #3	A	Ambassador West

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1:00pm-1:45pm	Legacy Launcher #4	A	Ambassador East
1:00pm-2:30pm	Payroll Accounting	A	Cascade
1:30pm-2:30pm	PC Servicing & Troubleshooting	A	Atrium
2:00pm-2:45pm	Legacy Launcher #5	A	Ambassador West
2:00pm-2:45pm	Legacy Launcher #6	A	Ambassador East
2:00pm-3:00pm	Proctors Meeting for Open Event Personnel & Staff	A	Senator Vandenberg
2:30pm-4:30pm	Administrative Support Team	DU	LInC (Library) Overflow: Room 201
2:30pm-4:30pm	Legal Office Procedures	DU	Rooms 301, 302
2:30pm-4:30pm	Medical Office Procedures	DU	Rooms 318, 319
2:45pm-3:45pm	Computer Security Concepts	A	Atrium
2:45pm-3:45pm	Desktop Publishing (objective test)	A	Cascade
4:00pm-7:00pm	Parliamentary Procedure Team Finals Event Prep Demo	A A	Grand View B Heritage Hill
6:30pm-7:00pm	Annual Business Meeting (Voting Delegates/Chapter Presidents must be seated for roll call by 6:15pm. This meeting will be held to conduct all the official business of the annual conference)	CC	Ballroom
7:30pm-9:00pm	Opening Session/Parade of Presidents (Parade, Special Awards, Candidate Speeches, Statesman Torch Awards)	CC	Ballroom
11:00pm	Curfew – Advisors will conduct room check/students in their assigned room	All Hotels	
<u>Saturday March 15</u>			
7:30am-10:00am	Test Distribution (Assessment Events Headquarters)	A	Pearl
8:00am-5:00pm	Courtesy Corps	A	Center Concourse
8:00am-5:00pm	Coat Check	A	Ambassador Foyer Coat Room
8:00am-8:30am	Judges Breakfast/Orientation (By Invitation Only)	A	Pantlind Ballroom
8:00am-3:30pm	Small Business Mgmt Team Event Preparation Demonstration	A A	Senator Vandenberg A Senator Vandenberg B
9:00am-12:00pm	Admin. Support Research Proj.-Indiv. Prem. Event Sections A, B, C	A	President Ford Room
9:00am-12:00pm	Advanced Interview Skills Prelim. Event Sections A, B, C, D, E	A	5 th Floor Exhibitors Bldg.
9:00am-12:00pm	Digital Media Production Prelim. Event Section A Section B Section C	A A A	Berkey Haldane Kendall

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9:00am-12:00pm	Economic Research Proj.-Indiv. Prelim. Event Sections A, B, C	A	Imperial Ballroom
9:00am-12:00pm	Entrepreneurship Prelim. Event Section A Section B Section C	A A A	Thornapple Heritage Hill Winchester
9:00am-12:00pm	Extemp. Speech Prelim. Event Prep Section A Section B Section C	A A A A	Ottawa Plaza Boardroom A Plaza Boardroom B Riverview
9:00am-12:00pm	Graphic Design Promotion Prelim. Event Sections A, B, C	A	Governors
9:00am-12:30pm	Human Resource Mgmt. Prelim. Event Prep Section A Section B	A A A	Robinson Campau Lyon
9:00am-12:00pm	Interview Skills Prelim. Event Sections A, B, C, D, E	A	5 th Floor Exhibitors Bldg.
9:00am-12:00pm	Prepared Speech Prelim. Event Section A Section B Section C	A A A	Grand View A Grand View B Grand View C
9:00am-3:00pm	Web Site Design Team	A	Fine Arts
9:00am-4:00pm	Presentation Management – Team	A	Cascade, Atrium
9:00am-4:00pm	Exhibits Open	A	Crown Foyer
9:00am-3:00pm (Last student admitted at 2:00pm)	Open Events Administrative Support Concepts Business Spelling Financial Math & Analysis Information Technology Concepts Insurance Concepts Mgmt/Mktg/Human Resources Concepts Merit Scholar Parliamentary Procedure Concepts	CC	Ballroom
10:00am-10:45am	Legacy Launcher #7	A	Ambassador West
10:00am-10:45am	Legacy Launcher #8	A	Ambassador East
10:00am-2:00pm	Presentation Mgmt.-Indiv. Finals	A	Nelson
10:00am-5:30pm	Grading Room	A	Emerald
11:00am-11:45am	Legacy Launcher #9	A	Ambassador West
11:00am-11:45am	Legacy Launcher #10	A	Ambassador East
11:30am-12:30pm	Judges Orientation (Final Judges Only)	A	Pantlind Ballroom
11:30am-2:30pm	Judges Luncheon (By Invitation Only)	A	Pantlind Ballroom
1:00pm-1:45pm	Legacy Launcher #11	A	Ambassador West
1:00pm-1:45pm	Legacy Launcher #12	A	Ambassador East
1:30pm-4:30pm	Admin. Support Research Proj.-Indiv. Finals	A	Heritage Hill
1:30pm-4:30pm	Advanced Interview Skills Finals	A	Thornapple
1:30pm-4:30pm	Digital Media Production Finals	A	Grand View B

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1:30pm-4:30pm	Economic Research Proj.-Indiv. Finals	A	Haldane
1:30pm-4:30pm	Entrepreneurship Finals	A	Winchester
1:30pm-4:30pm	Extemporaneous Speech Finals Preparation Demonstration	A A	Ottawa Plaza Boardroom A
1:30pm-4:30pm	Graphic Design Promotion Finals	A	Grand View C
1:30pm-4:30pm	Human Resource Mgmt. Finals Preparation Demonstration	A A	Robinson Campau
1:30pm-4:30pm	Interview Skills Finals	A	Berkey
1:30pm-4:30pm	Prepared Speech Finals	A	Grand View A
1:45pm-4:00pm	Business Advisory Board Meeting	A	Pinnacle
2:30pm-2:45pm	Campaign Rally Setup (State Officer Candidates & Campaign Managers only)	A	Ambassador East
2:45pm-4:30pm	“MEET THE CANDIDATES” Campaign Rally (First 30 minutes for Voting Delegates only)	A	Ambassador East
6:30pm-9:00pm	Dinner Session (Doors open at 6:15pm) (2007-2008 State Officer Farewells, New Chapter Initiation, Scholarship, Honorary Lifetime Award, 2008-2009 State Officer Installation)	CC	Ballroom
9:00pm-9:30pm	Reception: 2008-2009 State Executive Council Officers, Advisors & Parents	A	Imperial Ballroom
9:00pm-9:30pm	Advisor Open Forum	A	Pantlind Ballroom
9:30pm-10:30pm	Region 1 Advisors Meeting	A	Pantlind Ballroom
9:30pm-10:30pm	Region 2 Advisors Meeting	A	Lyon
9:30pm-10:30pm	Region 4 Advisors Meeting	A	Campau
9:30pm-10:30pm	Region 5 Advisors Meeting	A	Senator Vandenberg A
9:30pm-10:30pm	Region 6 Advisors Meeting	A	Senator Vandenberg B
9:30pm-10:30pm	Region 7 Advisors Meeting	A	Governors
9:30pm-10:30pm	Region 8 Advisors Meeting	A	President Ford Room
9:30pm-10:30pm	Region 9 Advisors Meeting	A	Robinson
9:30pm-10:30pm	Region 10 Advisors Meeting	A	Ruby
9:30pm-11:30pm	Dance	CC	Ballroom
12:00 midnight	CURFEW – Advisors will conduct room check/students in their assigned rooms	All Hotels	
Sunday, March 16			
7:00am-3:00pm	Luggage Storage	A	President Ford Room
7:45am-8:45am	Advisors Meeting	A	Pantlind Ballroom
9:15am-Finish	Awards Session	CC	Ballroom