

TO: Chapter Advisors
FROM: 2011-2012 State Executive Council
SUBJECT: Chapter Scholarships
DATE: October 4, 2011

To kick-off this year's state service project, the state executive council has developed a goal to help alleviate chapter expenses by providing scholarships to chapters with the highest participation in the 2011-2012 state service project. The incentive this year is an \$800.00 chapter scholarship for the first place winner and \$400.00 for the second place winner.

We encourage all chapters to participate in this year's state service project, which is the Salvation Army, to have a chance to receive one of these scholarships. The Salvation Army accepts any donations of clothing. In addition, any amount of time each chapter spends helping this organization will count towards the chance of winning.

Attached with this memo is a state service project completion form. We ask that all chapters participating in this competition fill out the form and send in a picture of them with their total number of clothing bags they are donating. Remember, no forms are valid without the signature of an advisor and the chapter president.

If you have any questions feel free to contact the state executive council via email or contact the state office. Our contact information is located at www.michiganbpa.org.

Good luck with the competition and have a wonderful school year!





Business Professionals of America-Michigan Association 2011-2012 State Service Project Scholarship

This year the State Executive Council has chosen the Salvation Army of Michigan to be our state service project organization. The Michigan Association of BPA will be focusing on the goal to have 500 pounds of clothing and \$1,000 by the conclusion of our State Leadership Conference. Each chapter will be responsible for delivering their clothing to local Salvation Armies across the state. The Salvation Army also has the capability of picking items up depending on where your chapter is location. The chapter with the best combination of hours served, money raised, and items donated will receive \$800. The chapter that comes in second will receive \$400.

Please attach a Salvation Army receipt with this form and mail to:

Business Professionals of America
Eastern Michigan University
208 King Hall
Ypsilanti, MI 48197

Submission Deadline: Thursday, March 1, 2012

State Service Project Checklist

- ___ Completed donation form
- ___ List of items and values
- ___ Official receipt from the Salvation Army
- ___ Picture of chapter members making the donation



Donation Form

Please include a picture of your chapter members making the donation with a Salvation Army employee and a description of the volunteer work done by your chapter within the volunteer hours. Have the employee sign below along with the chapter advisor and president.

Amount of money donated: \$ _____

Value of clothing donated: \$ _____

Amount of chapter members: _____

Amount of volunteer hours: _____

*Please list and describe the volunteer work performed by your chapter:

Signature of Chapter Advisor: _____

Signature of Chapter President: _____

Signature of Salvation Army Employee: _____



Please account for every article of clothing that will be donated by categorizing and counting them and putting the number of articles in the “quantity” column. Multiply the quantity by the item value to determine the total value.

Category of Item	Item Value	Quantity	Total Value
Shirts/Sweaters	\$4.00		\$
Jeans/Pants	\$5.00		\$
Coats/Jackets	\$10.00		\$
Dresses	\$5.00		\$
Skirts/Shorts	\$3.00		\$
Pairs of Shoes	\$4.00		\$
Hats	\$1.00		\$
Pairs of Gloves	\$1.00		\$
Scarves	\$1.00		\$
Snowsuit	\$6.00		\$
Swimwear	\$3.00		\$
Pajamas	\$4.00		\$
Other	\$1.00-10.00		\$
GRAND TOTAL			\$